

## CULTURE, HERITAGE AND LIBRARIES COMMITTEE

### Minutes of the meeting of the Culture, Heritage and Libraries Committee held at Guildhall on Monday, 23 May 2016 at 11.00 am

#### Present

##### Members:

Mark Boleat	Ann Holmes
Keith Bottomley	Wendy Hyde
Dennis Cotgrove	Vivienne Littlechild
Deputy Billy Dove	Paul Martinelli
Stuart Fraser	Sylvia Moys
Lucy Frew	Graham Packham
Alderman Sir Roger Gifford (in the Chair)	Ann Pembroke
Alderman Alison Gowman	Delis Regis
Deputy the Revd Stephen Haines	Jeremy Simons
Graeme Harrower	Deputy John Tomlinson (Ex-Officio)
Tom Hoffman	Mark Wheatley

#### In Attendance

##### Officers:

Nick Bodger	- Culture, Heritage and Libraries Department
Andrew Buckingham	- Public Relations Department, Town Clerk's
Steven Chandler	- City Surveyor's Department
Christopher Earlie	- Culture, Heritage and Libraries Department
Simon Glynn	- Department of the Built Environment
Margaret Jackson	- Culture, Heritage and Libraries Department
Mark Jarvis	- Chamberlain's Department
Julie Mayer	- Town Clerk's
Paul Monaghan	- Department of the Built Environment
David Pearson	- Director of Culture, Heritage and Libraries
Geoff Pick	- Culture, Heritage and Libraries Department
Sara Pink	- Culture, Heritage and Libraries Department
Laurence Ward	- Culture, Heritage and Libraries Department

It was Proposed by Mr Cotgrove and Seconded by Alderman Gowman that Alderman Sir Roger Gifford take the Chair.

#### 1. APOLOGIES

Apologies were received from: Deputy John Absalom, Anne Fairweather, Deputy Kevin Everett, Deputy Jamie Ingham Clark, Deputy Alistair King, Jeremy Mayhew, Barbara Newman, Judith Pleasance, Stephen Quilter, Deputy Richard Regan, Deputy Dr Giles Shilson and Deputy John Bennett.

#### 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. **ORDER OF THE COURT OF COMMON COUNCIL**

Members received the Order of the Court of Common Council, dated 21<sup>st</sup> April 2016.

4. **ELECTION OF CHAIRMAN**

The Committee moved to elect a Chairman in accordance with Standing Order 29. The Town Clerk read a list of Members eligible to stand and Vivienne Littlechild, being the only Member indicating a willingness to serve, was declared Chairman for the ensuing year.

On being elected, the Chairman thanked the Committee for its support.

The Chairman welcomed new Members: Deputy John Absalom, Ann Fairweather, Jeremy Simons, Stuart Fraser and Richard Regan to the Committee and Deputy John Bennett, previously an ex-officio Member and now representing Broad Street. The Chairman also thanked retiring Members Deputy Anthony Ezkenzi, Henrika Priest, Emma Price, John Scott and Deputy Michael Cassidy.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee moved to elect a Deputy Chairman in accordance with Standing Order 30. The Town Clerk read a list of Members eligible to stand and Graham Packham being the only Member indicating a willingness to serve, was declared Deputy Chairman for the ensuing year.

On being elected, the Deputy Chairman thanked the Committee for its support.

6. **MINUTES**

The minutes and non-public summary of the meeting held on 7<sup>th</sup> March 2016 were approved.

7. **MINUTES OF THE BENEFICES SUB COMMITTEE**

The draft minutes and non-public summary of the Benefices Sub Committee of 8 February 2016 were received.

8. **APPOINTMENT OF THE BENEFICES SUB COMMITTEE AND THE KEATS HOUSE CONSULTATIVE COMMITTEE 2016/17**

The Committee considered a report of the Town Clerk concerning the appointment of the Committee's sub-committees, working parties and representatives on other committees.

RESOLVED – That, the appointment, composition and Terms of Reference of the sub-committees for the ensuing year be approved, as follows:-

**Benefices Sub Committee**

Chairman of the Grand Committee (Ex-officio)

Deputy Chairman of the Grand Committee (Ex-officio)

Deputy Billy Dove

Tom Hoffman

Gregory Jones  
Nigel Challis  
Andrew McMurtrie  
William Fraser  
Jamie Ingham Clark  
Patrick Streeter

**Keats House Consultative Committee**

Chairman of the Grand Committee (Ex-officio)  
Deputy Chairman of the Grand Committee (Ex-officio)  
Barbara Newman  
Jeremy Simons

9. **COLLAGE**

The Committee received a presentation from the Principal Archivist, London Metropolitan Archives, in respect of the new Collage web site, which would be live by the end of June and launched on 21<sup>st</sup> July 2016. Members could be sent a link to the new site, on request, and officers would be working with the Public Relations Office between now and the launch. Members noted new features such as geo-locating and film clips and commended the improvements.

10. **POLICE MUSEUM**

The Committee received a presentation from the Head of the Guildhall and City Business Libraries in respect of the Police Museum, which would occupy the site of the former Clockmakers' Museum. Members noted an Open Day planned for 27<sup>th</sup> July in Guildhall Yard.

During the discussion, the following points were raised/noted:

- The Project Team of 6 consisted of Culture, Heritage and Libraries and City of London Police Officers, led by Sara Pink.
- The Museum project has been funded externally. 90% of the total project cost has been awarded with a £100,000 grant from the Heritage Lottery fund. This was very encouraging, given that HLF generally provided 60/40 funding. An additional £10,000 would be required in match funding and this had been made available by the City of London Police and through additional income generated by the programme of library events.
- Income from the Clockmakers' Museum had been £9,000 pa and the target was to match this through a range of merchandise, special ticketed events and corporate hire for receptions.
- Officers had contacts provided by the Museum of London, following their successful Crime Exhibition and would canvass for corporate hiring opportunities.
- Entry to the Museum outside of ticketed events would be free but there would be merchandise sales.

- Although sometimes staffed by Wood Street volunteers, the experience would largely be self-guided. City Guides had offered to provide talks and walks.
- Members suggested using City Guides and the refurbishment of Mitre Square to help raise awareness of the Museum.
- Heritage Lottery Funding had set a target of 30,000 visitors a year and, given the library footfall was 100,000 and the Clockmakers' Museum had 12,000 with little promotion, this was felt to be achievable.
- Members noted that the charging policy would be refreshed annually and would need to be within Heritage Lottery Funding (HLF) guidelines.  
*[Subsequent to the meeting it was confirmed that free entry is a requirement of the HLF funding in order to widen access for all]*
- The police callbox would contain audio histories and there would be enlivened zones and historic sound effects throughout the Museum, including virtual reality holograms and 3D mapping technology developed in partnership with the Guildhall School of Music and Drama

Members welcomed the presentation and officers agreed to provide a business plan to a future meeting of the Committee.

**11. CULTURE, HERITAGE AND LIBRARIES BUSINESS PLAN 2016-19**

The Committee considered a report of the Director of Culture, Heritage and Libraries in respect of the Department's Business Plan for 2016-19. Members noted that, in respect of references to the City of London Festival, this matter had moved on since the report was drafted and the future of the City of London Festival was the subject of a separate report, later on this agenda.

RESOLVED, That - the contents of the report and the strategic direction of the Department be approved.

**12. INCOME GENERATION: RESPONSE TO CROSS-CUTTING SERVICE BASED REVIEW (MUSEUMS AND GALLERIES)**

The Committee considered a report of the Director of Culture, Heritage and Libraries in respect of a response to the cross-cutting service based review (Museums and Galleries).

RESOLVED, That - the report be noted.

**13. PROPOSAL FOR A FULLY ACCESSIBLE EDUCATION CENTRE AT TOWER BRIDGE**

The Committee considered a report of the Director of Culture, Heritage and Libraries in respect of the installation of a new mezzanine floor between Levels 2 and 3, North Tower, in order to create a fully functional Learning and Community Engagement Centre. The Chairman read out an email from the Chairman of the Education Board, fully endorsing the proposal for being in keeping with a core priority of the City's Education Strategy (ie. using our cultural and heritage assets to engage with learners across London). Furthermore, Members noted that the Bridge's current teaching space was somewhat lacking.

In response to a question about the use of consultants, officers advised that costings had been taken from a similar project in 2013 and it was possible that the requirements could be reviewed and streamlined.

RESOLVED, That - the project progress to the next Gateway (3/4), subject to approval by the Education Board (July 2016) and Projects Sub Committee (September/October 2016).

14. **GATEWAY 4 - MIDDLESEX STREET AREA - REDESIGN OF NEW PUBLIC SPACE IN ARTIZAN STREET POST RAMP DEMOLITION (PHASE B)**

The Committee received a joint report of the Director of Culture, Heritage and Libraries and the Director of the Built Environment in respect of the removal of two redundant car park ramps, in the area outside the Artizan Street Library and Petticoat Tower in the Middlesex Street Estate, to create a new landscaped space for use by the local community and for the benefit of the library and the community centre.

RESOLVED, That - the progress of the project, as set out in the report be noted.

15. **CITY ARTS INITIATIVE: RECOMMENDATIONS TO THE CULTURE, HERITAGE & LIBRARIES COMMITTEE**

The Committee considered a report of the Director of Culture, Heritage and Libraries in respect of recommendations of the City Arts Initiative, which had met on 14 April 2016.

The Chairman had also agreed to accept an urgent item of business in respect of a further recommendation from the City Arts Initiative (CAI), which had been emailed to Members and laid around the table. The details of this item and the reason for urgency are set out in Agenda Item 18.

RESOLVED, That - the Culture, Heritage and Libraries Committee endorse the following recommendations of the City Arts Initiative:

1. In respect of an application from Andrew Alexander Mackay – Smokescreen: Harm and Liberty, this proposal be rejected on the grounds of unconvincing artistic merit, legal uncertainty and a clash with the City of London Corporation’s anti-smoking stance and campaigns.
2. In respect of an item of Urgent Business (as set out in item 17) – an application from Thames Tideway in respect of a temporary hoarding commission for Blackfriars enabling works - this proposal and the appointment of Artist, Joy Gerrard be approved.

16. **CITY OF LONDON FESTIVAL - THE FUTURE**

The Committee considered a report of the Director of Culture, Heritage and Libraries in respect of future plans for a City of London Festival, further to the winding down of the City Arts Trust, who will no longer run the annual City of London Festivals.

During the discussion on this item, Members made the following comments/suggestions:

- It was too early at this stage to consider sponsorships but the previous goodwill from the use of Livery and Church Halls was noted.
- The importance of not replicating other musical/cultural events but to develop a distinctive and creative new offer.
- To keep as wide a perspective as possible, including the possible use of the City's Open spaces.
- Members were supportive of the discussions with the Barbican Centre about aspects of the Festival.
- In respect of item 3.5 (set out in the document from the recent Workshop) on timings and logistics, Members would like to see these options in more detail and were keen that any future offer should appeal to workers, families or students.
- Members noted a typing error under 3.2, which should have said: '*the new model should be a smaller-scale festival*'
- In the past, 'Cheapside Days' had been well attended and very successful.

In concluding, Members were pleased to see this matter progressing and the Director thanked Members for their suggestions, which would be fed into the brief for the next stage of work.

RESOLVED, that :

1. In principle, the sum available within the budget from 2017 onwards, which was previously allocated to the Festival, be dedicated to a replacement activity, which meets agreed criteria including the enlivening of the square Mile, the opening up of spaces and buildings and the broadening of audiences.
2. The Finance Committee be asked to allocate a one-off sum of up to £20,000 from any balance which is returned to the Corporation, after the City Arts Trust Wind-up process is complete, to the Director of Culture, Heritage and Libraries, to commission further work on modelling that replacement activity.

#### **17. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

In respect of a question about inductions for the new Members of the Committee, officers agreed to arrange this.

18. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**

The Chairman agreed to accept an urgent item of business in respect of a further recommendation from the City Arts Initiative (CAI), which had been emailed to Members and laid around the table. (See also agenda item 15)

Thames Tideway - Blackfriars enabling works temporary hoarding commission

Members noted that the Thames Tideway Tunnel is a major new sewer, urgently required to protect the tidal River Thames from pollution and enable the UK to meet European environmental standards.

Reason for urgency:

At the CAI Meeting on 21 April, Thames Tideway had not presented provisional ideas and artwork for the hoardings, only examples of the artist Joy Gerard's previous works and agreement to use Martin Parr's Unseen City images. Since then, a full proposal had been received, and the urgency was due to the hoardings being erected later next week (week commencing 30<sup>th</sup> May). Also, the school workshops had only just begun to reveal their progress for ideas and artwork etc.

The artist Joy Gerrard was developing an artwork for a site hoarding along the Thames Path at Blackfriars (July – November 2016) made in collaboration with twenty-four year 9 students (13-14yr olds) following several weeks of varied workshops. This commission would follow the installation of some of Martin Parr's Unseen City images, kindly facilitated by the Guildhall Art Gallery, which would be installed on the hoarding from late May to July 2016. This proposal was fully funded by Thames Tideway and enabling works contractor VolkerStevin.

RESOLVED, That - the Culture, Heritage and Libraries Committee endorse the recommendations of the City Arts Initiative to appoint the artist, Joy Gerrard.

19. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.  
20 – 28

Paragraph No.  
3

20. **NON PUBLIC MINUTES OF THE BENEFICES SUB COMMITTEE**

The draft minutes of the meeting held on 8 February 2016 were received.

21. **GREAT FIRE UPDATE**

Members received a presentation on the latest progress with the Great Fire Commemorations for 2016 and the current funding position.

*At 12.50 pm Members agreed to extend Standing Orders in order to conclude the business on the agenda.*

22. **TOWER BRIDGE AND THE MONUMENT PERFORMANCE REPORT 2015/16**  
The Committee received a report of the Director of Culture, Heritage and Libraries.
23. **KEATS HOUSE: OPTIONS APPRAISAL FOR SERVICE BASED REVIEW SAVINGS**  
The Committee considered and approved a report of the Director of Culture, Heritage and Libraries. The Chairman asked for thanks to go on record to Vicky Carroll for her sterling work at Keats House.
24. **BARBICAN LIBRARY TRANSFORMATION - ISSUES REPORT**  
The Committee received a report of the Director of Culture, Heritage and Libraries.
25. **TOWER BRIDGE BASCULE RE-DECKING AND APPROACH VIADUCT WATERPROOFING PROJECT - GATEWAY 4 - DETAILED OPTIONS APPRAISAL**  
The Committee received a report of the Director of the Built Environment.
26. **OUTCOME REPORT - TOWER BRIDGE GLASS VIEWING PANELS**  
The Committee considered and approved a joint report of the Director of Culture, Heritage and Libraries and the Director of the Built Environment.
27. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There were no questions while the public were excluded.
28. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
Members considered an item of urgent business while the public were excluded.
29. **CONFIDENTIAL MINUTES**  
Members approved the confidential minutes of the meeting held on 7<sup>th</sup> March 2016.

**The meeting ended at 1.10 pm**

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Chairman

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